



Association of Catholic Tertiary Students

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International Movement of Catholic Students, IMCS South Africa.

Evaluation of the PLAN OF ACTION REPORT FOR THE OFFICE OF:

ALUMNI OFFICER

EXECUTING OFFICER:

Edwin Muzee Moiloa

NEC 2015-2016



**Southern African Catholic
Bishops' Conference**

Introduction

The portfolio of Alumni Officer is regulated by the recently established ACTS Alumni Policy which is still to be verified by the newly appointed (SACBC National Youth and ACTS) Patron Bishop. The general purpose of this office is to establish and manage good relations between ACTS and ACTS alumni.

Aim

The Aim of the Alumni society is to inform, engage and inspire alumni to stay connected to their alma mater, support its movement, and contribute to the success of the church at large.

Objectives

- To maintain an up-to-date a comprehensive database of ACTS Alumni
- To identify, promote alumni success and achievements to advance the credibility and reputation of the movement at large.
- To maintain, deepen and strengthen an enduring lifelong relationship between alumni and their alma mater through opportunities that promote interaction and engagement with ACTS and with the IMCS.
- To maintain an alumni liaison programme that will encourage alumni to identify themselves within the movement; to generate and sustain interest and participation in the society; to inspire alumni to contribute to the development of the movement and the promotion of its good name and reputation, locally and internationally.
- To keep alumni informed and connected to ACT through a comprehensive communications and social media programme that inspires commitment to and confidence in the movement.
- To support an effective advancement programmes through collaboration and cooperation with all confederations, partnerships and the broader ACTS community and the Catholic Church at large.
- Provide Guidance and mentorship to young stars in the movement; contribute by taking part within the church and influence young starts to be the activists of change in their communities and the Catholic Church at large.
- To facilitate a deeper understanding and fuller practice of the Christian Social Teachings among our members and the Catholic Church at large.
- To co-ordinate the activities of the students in the struggle for social justice and to be the critical and loud voice of the voiceless based on societal dynamics that challenge students as well as the Catholic Church at large.
- To identify and assist members (associates) who did not complete their studies.

Roles

- Mobilization of ACTSAS
- Coordinating and facilitating ACTSAS and projects as proposed by the board
- Responsible for the finance department and administrative issues of the board
- Report back to the NEC
- Accountable to the board, benefactors and partners
- Safekeeping of ACTSAS resource

Plan of Action

YEAR: 2016

EVENTS DETAILS:	PROJECTED BUDGET:	
TERM 1	Projected income:	
Name of Event: National Graduation Party	Sponsorship	Branches are to request their old Alumni Members to sponsor the event. R100.00 per old Alumni
Date of Event: from 23 April- 30 April 2016 (graduation dates within respective institutions)	Fundraising	I.e. Cake sale and Movie night by branches can be part of the Fundraising Activity. Any unused funds must be kept in the Separate Alumni account.
Place/Venue: At various branches Countrywide		
Attendance: New graduates, existing Alumni members and ACTS members in support of the Event		
Purpose of Event: The purpose of this event is to celebrate new ACTS graduates whom will be officially recognized as Alumni. This event will also serve as the Opening function to the Alumni Events to follow in the year. On the day, the new graduates may begin to affiliate an annual fee of <u>R150.00</u> to the ACTSAS Alumni Officer. The responsibility of planning this event		

<p>rests upon the respective branch Alumni officers.</p> <p>The new Branch Alumni databases must be updated and send to the NEC Alumni officer by the <u>1st May 2016</u>.</p>		
<p>Nature of the Event: The graduation party can be held at either a local restaurant or clubhouse or a local park. Anywhere the branch Alumni officer and the team deems fit.</p>		

EVENTS DETAILS:	PROJECTED BUDGET:	
TERM 2	Projected income:	
Name of Event: National Alumni holy Mass & Overnight retreat	Sponsorship	Sponsorship from Alumni is required. At least <u>R100.00</u> per Alumni (if no affiliation fee has been paid)
Date of Event: 21- 22 May 2016	Fundraising	
Place/Venue: within branches nationwide		
Attendance: Alumni members and ACTS members in support of the event		
<p>Purpose of Event: The overnight retreat is convenient since it does not require accommodation facilities for attendees.</p> <p>This is a great platform where Alumni members can engage in spiritually challenging topics and develop a better understanding of the Catholic teachings especially in relation to adult life.</p> <p>Board games can be played to keep the vibe going.</p> <p>Adoration, Confession, Praise and Worship, Bible Sharing and Holy Mass.</p> <p>Other preferred activities can be done with the assistance of the Chaplains.</p> <p>The event also serves as preparation for the 2016 ACTS National Conference.</p> <p>Alumni members can also be encouraged to begin making payments for the Conference.</p>		

	Promotional Material: ACTS Alumni Golf Shirts	R130.00 per unit (current going rate, may change)
	Affiliation Fees	R150.00 per Alumni
	TOTAL	R-

EVENTS DETAILS:	PROJECTED BUDGET:	
TERM 3	Projected income:	
Name of Event: Alumni Community Outreach and Social gathering	Sponsorship	Alumni members are to sponsor this event either by means of monetary donations or buying food parcels which shall be distributed
Date of Event: From 23 July 2016 to 13 August 2016 One Saturday only within this time period	Fundraising	
Place/Venue: Any Local Orphanage, Children's home, old age home, a disadvantaged local school, homework club house, disability unit etc.		
Attendance: Alumni Members and ACTS members in support of this event.		
Purpose of Event: For Alumni to engage with the local communities and give back by supplying them with a few needed items and volunteering their services. Such services can include classroom paintings and bringing food packages etc. To establish a good image of ACTSAS and to make ACTS visible and known in our communities. Such activities can take place early in the		

<p>morning so that a social gathering can follow at a local chill place.</p> <p>This will also help Alumni to reflect on the activities of the day while building strong relationships between themselves in the spirit of Christ.</p>		
	<p>Transport</p>	<p>Necessary</p>

EVENTS DETAILS:	PROJECTED BUDGET:	
TERM 4	Projected income:	
<p>Name of Event: National Alumni Awards and annual dining experience</p>	Sponsorship	<p>Funding is required from the NEC should some of the NEC members be under the obligation to attend this event at any branch country wide.</p> <p>The event will mostly be funded by the Affiliation fees received from registered Alumni members</p>
<p>Date of Event: 29 October 2016</p>	Fundraising	<p>Branches are encouraged to Fundraise for this event.</p>
<p>Place/Venue: a decent local restaurant.</p>		
<p>Attendance: Alumni members, Acts BEC, PEC, NEC Leaders</p>		
<p>Purpose of Event: This event can either be formal/semi-formal and it is to be held in the evening.</p> <p>The main purpose is to give the necessary recognition to our Alumni members who have since been in full support of ACTS and ACTSAS for their effort and time.</p> <p>Alumni members, who have achieved a lot personally, will be recognized for their outstanding life achievements.</p> <p>Lastly I would like this awards ceremony to be extended to current and previous leaders who have served ACTS wholehearted but have not yet acquired the status of Alumni.</p>		

Recognition will also be given to Alumni Members who are making a great difference within the society and in communities		
	Promotional Material: ACTS Alumni Awards printing	The Costs for printing of Alumni Awards is necessary.

EVENTS DETAILS:
TERM 4
Name of Event: National Alumni Mass
Date of Event: 6 November 2016
Place/Venue: Local parishes country wide (or Venue where ACTS Mass is celebrated)
Attendance: ACTS Alumni members, All members of the church
Purpose of Events: The purpose of the event is to end the year on a good note as ACTSAS.
This event can be incorporated with the Exam Mass for ACTS members.

Any queries regarding this plan of action can be forwarded to:

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